

JOB ANNOUNCEMENT

Title: Summer Intern

Requisition Num.: 023-2025

Department: Education

Location: Valley Center, CA

Opportunity: The Summer Youth Employment Program provides a paid internship opportunity for Rincon youth and young adults. The program will offer mentorship and skill building practice in a professional setting, while working with the next generation of Rincon Youth. The goals of the Summer Internship program are to provide hired Rincon interns learning opportunities in the following areas, Educational Pathways, Soft Skills, and Career Exploration.

WHO WE ARE LOOKING FOR:

We are seeking conscientious and caring summer employees who would like to learn new skills as well as gain knowledge of the various functions of the Rincon Education and Recreation Departments and how these departments support the overall goals of the Rincon Government.

- **Internship Begins, Monday, June 16 – Last Day: Friday, August 15, 2025.**
- **This program is open to Rincon Tribal Members and Lineal Descendants 16-20 years of age.**

PARTICIPANTS WILL HAVE THE OPPORTUNITY TO LEARN THE FOLLOWING:

- Leadership Skills: Monitoring and reporting to supervisors, assisting, and maintaining a safe, appropriate, and positive environment for participants.
- Business Experience: Use of office equipment, business etiquette, answering phones. Food services applications, clean/sanitize workspace, prepare and serve food to participants.
- Customer Service: Establish positive working relationships with participants, families, and the Rincon Tribal Government.
- Coaching and Mentoring
- Networking Opportunities
- Participating in Team Meetings
- Hands on Experience

APPLICATION DEADLINE: MONDAY, MAY 19, 2025

HOW TO APPLY:

- Employment Applications are available at the Rincon Government Center located at the following address: 1 Government Center Lane, Valley Center, California 92082.
- Completed Employment Applications may be submitted at the same location or mailed to the Rincon Government Center, 1 Government Center Lane, Valley Center, California 92082.



Rincon Band of Luiseno Indians

Contact Us:

One Government Center
Lane

Valley Center, CA 92082

Phone: (760) 749-1051

Hours: 8:00 am – 4:30 pm

Monday - Friday

www.rincon-nsn.gov

